

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Regular Meeting July 24, 2017 at 7:30 PM  
Clinton Township Middle School Auditorium**

**CALL TO ORDER:** Maria Grant called the meeting to order at 7:53pm.

**PUBLICATION OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 5, 2017.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

**ROLL CALL**

***Board Members:***

**Present:** Maria Grant, President  
Rachel McLaughlin, Vice President  
Alicia Demmerle  
Jeffrey Foy  
Kevin Maloy  
Maria McHugh  
Yehara Raddalgoda  
Susan Vanderoef

**Not Present:** Alissa Olawski

**Present:** *District Administrators:*  
Dr. Gina Villani, Superintendent of Schools  
Mr. Edward McManus, Interim Business Administrator/Board Secretary

**Also Present:** Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF ALLEGIANCE:** Maria McHugh led the Board in the Pledge of Allegiance.

**PROCESS GUARDIAN:** Susan Vanderoef was appointed Process Guardian.

**PRESIDENT'S COMMENTS/REPORT**

Ms. Grant welcomed everyone to the meeting. She made an announcement regarding a new Superintendent of Schools for Clinton Township School District. She spoke of the process for the search for a new Superintendent which included working with a search firm, advertising in print and online, phone surveys/interviews, the use of metrics for desirable characteristics of the new Superintendent, multiple interviews with the Board and contact with references of finalists.

Ms. Grant announced that the Board would like to appoint Dr. Pamela Fiander as the Acting Superintendent of Schools for our district effective August 21, 2017. She holds extensive experience in middle school principal background both public and private sector. She then spoke of her educational background and many educational affiliations.

She then welcomed her to our school community. At this time Ms. Grant noted two resolutions regarding her hire. One is for Director of Curriculum effective August 7, 2017 for approximately a month to allow her to take leadership role in an open position in our district. It will help move the curriculum portion forward as we prepare to open schools in September. On August 21st she will become the Acting Superintendent of Clinton Township School District and hold both positions until the position for Director of Curriculum is filled.

She then moved the following resolutions:

**Action-18-PN-013:**

***BE IT RESOLVED** that the Board of Education hereby approves the employment of Dr. Pamela Fiander as Director of Curriculum effective August 7, 2017 at the annual salary rate of \$145,000.*

**Action -18-PN-014:**

***BE IT RESOLVED** that the Board of Education hereby approves Dr. Pamela Fiander as Acting Superintendent of Schools for a period of two years commencing August 21, 2017 at an annual salary rate of \$150,000, subject to the execution of a mutually acceptable contract that has been approved by the County Superintendent of Schools as provided by law.*

*Motion by M Grant, Seconded by M. McHugh. The Board adopts resolution 18-PN-013 and 18-PN-014 on a roll call vote as follows: ayes 8; nays: 0; abstain: 0; absent: 1.*

She then welcomed Dr. Fiander to our district and stated that the Board was looking forward to working with her to continue to enhance the education that our students receive in Clinton Township.

Dr. Fiander thanked everyone for the honor of working with everyone at Clinton Township. She spoke about her interviews with the Board, Leadership Team and Association and the recurring theme of possibilities. She reflected on a documentary with Theodore Roosevelt and quoted him by saying "Far and away the best prize in life is having work worth doing." She feels she has been given a glorious prize and she hopes that she makes them proud and they can do great work together. She looks forward to working with everyone.

Ms. Grant moved to the report of the Superintendent.

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**  
**Action Item 18-SU-001**

Dr. Villani shared the following school news:

ESY Program. Our ESY program has been in full swing for the last month. The students and staff are engaging in meaningful and exciting learning experiences during the program. A culminating activity will take place on Thursday, July 27, 2017 from 11:00 to 11:45 a.m. Parents and Board members are welcome to attend.

Five-Year Curriculum Cycle. On tonight's Board agenda, a resolution appears to approve the five-year curriculum cycle. This document is the district's plan to ensure each content area has a review of curriculum and materials as well as curriculum updates and implementation at least every five years. The document will be placed on the district's website following approval.

Curriculum Writing. Throughout the weeks of July 17 and 24, 2017, Dr. Grefe and Mrs. Hinkle are working collaboratively with teaching staff on curriculum writing projects in the areas of English Language Arts, mathematics, and science.

Early Childhood Program.

Last month I reported on the enrollment in our early childhood program. At the time of our June Board meeting, we had 75 students enrolled in kindergarten. As of today, we have 78 students enrolled in kindergarten. We will continue to follow enrollment trends.

School Visitations and Back to School Nights.

School visitations are scheduled for Thursday, August 31, 2017. Visitations will begin at noon, with staggered start times so that families can visit multiple buildings as needed. The schedule can be found on our district website. Back to School Nights are scheduled throughout the month of September. Those dates are also posted on the district website.

Presentations.

During the course of the school year, our administrative team has been working collaboratively with staff members to create or update documents necessary for the effective functioning of our district. This evening, we will have two brief presentations regarding various aspects of our programs.

- Mrs. Goad and Mrs. Hammond will provide an overview of the PreK-8 Code of Conduct.
- Mr. Jaw will then provide a review of the 1:1 pilot at the middle school.

Dr. Villani then turned the floor over to the presenters.

Upon completion of the presentations, Dr. Villani thanked the presenters for their time. The board asked questions of the presenters.

Dr. Foy asked Mr. Jaw regarding actual data sets. Ms. Grant replied that further data will be presented as it is gathered.

Mr. Vanderoef inquired if our district was behind or ahead of the curve in technology. Mr. Jaw replied that it is relative and that the district is where it should be in aligned with where our students are.

Mr. Maloy where are we in relation to other k-8 districts in the county? Is there a correlation between improvement in PARCC and 1:1 technology? Dr. Villani stated that data was collected and growing pains worked through. She stated that PARCC data is not public as of yet and it will be shared once it becomes public for comparative purposes. There are other metrics to look at as well.

Mrs. Demmerle referenced damages for samsung. She wondered if there was a breakout of student damages or was it simply samsung quality. Mr. Jaw stated that it could be both. But samsung were the oldest devices and they were used in the pilot to use as much as we already had.

Mrs. Hammond stated how delighted she is with the effectiveness of the program in the Middles School. She can see from the teacher lesson plans how it is changing instruction.

Dr. Villani then made the following statement:

“As you are aware, this is my last Board meeting in Clinton Township. Although I have only been here a little over one year, as a district, we have accomplished a great deal. I would like to thank Ms. Grant and each of our Board members, as well as our past Board members who served during my tenure. Without your support, our accomplishments would not have been possible. I would also like to extend my sincere gratitude to Mr. Gagliardi and many of the members of his firm for their quick responses and support throughout the school year.

We are fortunate in Clinton Township to have many staff members who truly care about students and learning. Our teachers and support staff work tirelessly to make sure our students have the best education possible and that they enjoy learning. Our custodial, maintenance, and secretarial staff work to ensure our environment is running smoothly. Our administrative team helps support all of this work. It is my hope that our faculty and staff, administrators, and Board members can work together to best support students.

I would be remiss to leave out our Central Office staff. This small group of individuals basically runs the district. I believe that most staff members in district do not fully understand the depth and the breadth of their work. It is not until their guidance or expertise is needed that their worth is appreciated. They each truly go above and beyond on a daily basis. We are fortunate as a district to have such a strong group of people in the central office. Thank you to Mrs. Bobal, Mrs. Hanley, Mrs. Krupp, Mrs. Schultz, and Mrs. Zarra.

My wish is for the district personnel to continue to push forward. I am grateful for the opportunity to work here and wish everyone the best in moving the district towards success. I would also like wish Dr. Fiander the best of luck in her new position. Thank you."

The Board thanked Dr. Villani for the time she spent in our district working tirelessly in her role. They thanked her for her dedication to the district as it is a much better place now than it was 12 months ago. On behalf of the Board Ms. Grant wished her the best of luck in her new district.

**Action 18-SU-001:**

*BE IT RESOLVED that the Board of Education hereby affirms the second reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 42887*
- *HIB Report Tracking Number 42908*
- *HIB Report Tracking Number 53060*
- *HIB Report Tracking Number 53275*
- *HIB Report Tracking Number 53450*
- *HIB Report Tracking Number 53456*
- *HIB Report Tracking Number 53499*
- *HIB Report Tracking Number 53676*
- *HIB Report Tracking Number 53701*
- *HIB Report Tracking Number 53725*
- *HIB Report Tracking Number 53732*

*Motion by Mrs. Vanderoef, Seconded by Mrs. McLaughlin. The Board adopts resolution 18-SU-001 on a roll call vote as follows: ayes 8; nays: 0; abstain: 0; absent: 1.*

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

Lana Brennan questioned the 1:1 regarding taking the computers home.

**FIRST RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

None

**REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**Action Items 18-BA-001 through 18-BA-004**

Mr. McManus spoke off the action items in the report of the Business Administrator section of the agenda in addition to some action items in the Facilities Finance section including 18-FF-008 regarding the interfund transfer until the National School Lunch Program reimbursement is received in July. Also action 18-FF-016 regarding the right to know submission which was completed in accordance with code and filed on time. Mrs. McManus stated that he has completed a lot of orientation in his first two weeks in the district and is looking forward to working in this fine district.

**Informational:**

- The date of the Board of Education's next regular meeting is scheduled for Monday, August 21, 2017 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.

**Action 18-BA-001:**

*BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

<u>Minutes</u>	<u>Executive Session</u>
June 1, 2017	June 1, 2017
June 26, 2017	June 26, 2017
July 5, 2017	July 5, 2017
July 10, 2017	July 10, 2017

**Action 18-BA-002:**

*BE IT RESOLVED that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending June 30, 2017.*

**Action 18-BA-003:**

*BE IT RESOLVED that the Board of Education hereby approves the line item transfers for the periods ending June 30, 2017.*

**Action 18-BA-004:**

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

*BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of June 30, 2017; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

*Motion by Mrs. Raddalgoda, Seconded by Mrs. Vanderoef. The Board adopts resolution 18-BA-001 through 18-BA-004 on a roll call vote as follows: ayes 8; nays: 0; abstain: 0; absent: 1.*

Dr. Villani addressed Board regarding our tax receipts. Despite public promises, the township has not paid the July tax payment nor has it committed in writing a schedule for future payment despite repeated requests. She noted that the district is working with township officials to address the concerns but to be prudent she wants to preserve as much money as possible to meet payroll in August. She then listed payments to be pulled from both June and July bill lists.

## **COMMITTEE REPORTS**

### **FACILITIES/FINANCE:**

**Alissa Olawski- Chair; Kevin Maloy, Alicia Demmerle, Maria Grant**

**Action Items 18-FF-001 through 18-FF-018**

#### **Action 18 FF-001:**

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills less than those identified by the Superintendent of Schools, Dr. Gina Villani, for the period ending June 30, 2017.*

#### **Action 18 FF-002:**

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills less than those identified by the Superintendent of Schools, Dr. Gina Villani, for the period ending July 24, 2017.*

#### **Action 18-FF-003:**

***BE IT RESOLVED** that the Board of Education hereby authorizes Edward McManus as an authorized signature on the following accounts with Investors Savings Bank: Regular Checking Account, Capital and Capital Reserve Accounts, replacing Dr. Gina Villani as of July 25, 2017.*

#### **Action 18-FF-004**

***BE IT RESOLVED** that the Board of Education hereby authorizes Edward McManus as an authorized signature replacing Anthony Juskiewicz on the following accounts with Investors Savings Bank as of July 25, 2017:*

*Student Activities Accounts and Petty Cash Accounts for Spruce Run School, Round Valley School, Patrick McGaheran School and Clinton Township Middle School  
District Petty Cash Account  
Payroll Account  
Payroll Agency Account  
Unemployment Trust Account  
Flexible Spending Account  
Cafeteria Account*



**Action 18-FF-005:**

**BE IT RESOLVED** that the Board of Education hereby authorizes Cheryl Zarra as an authorized signature replacing Maxine Boll-Hughes on the Round Valley School Petty Cash Account with Investors Savings Bank as of July 25, 2017.

**Action 18-FF-006:**

**BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #9250 "Expenses and Reimbursements." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<b>Employee/School</b>	<b>Program Title/Location</b>	<b>Date</b>	<b>Cost</b>	<b>Mileage</b>	<b>Lodging/ Meals</b>
Tracy Carew	50th Annual Conference on Reading & Writing New Brunswick, NJ	10/27/2017	\$180.00	OMB	N/A
Judith Hammond	2017 FEA/NJPSA/NJASCD Fall Conference Long Branch, NJ	10/19/2017 - 10/20/2017	\$285.00	OMB	N/A
Alice Steinheimer	NJASA New Superintendent's Academy Trenton, NJ	7 sessions from 9/2017 through 5/2018	\$1,750.00	OMB	N/A

**Action 18-FF-007:**

**BE IT RESOLVED** that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<b>Employee</b>	<b>Program Title</b>	<b>Location</b>	<b>Date</b>
Michele Cone	Administrative Internship Human Resource Management Facility Management	Centenary University	Fall 2017
Kerri Harbison	ADHD: Focusing, Learning, Teaching	Colorado State University	Fall 2017
Stephanie Snyder	Co Teaching Partners in Practice	Colorado State University	Fall 2017

**Action 18-FF-008:**

***BE IT RESOLVED** that the Board of Education hereby approves two interfund transfers from Fund 10 to Fund 60 for a total of \$8,100 for Maschio's Food Service Management Expenses. Reimbursement to be made upon receipts of National School Lunch Program June Reimbursement.*

**Action 18-FF-009**

***BE IT RESOLVED** that the Board of Education hereby approves acceptance of FY18 IDEA grant funds as follows:*

<i>Basic</i>	<i>\$322,474</i>
<i>Basic Non-Public</i>	<i>\$53,746</i>
<i>Preschool</i>	<i>\$12,175</i>

**Action 18-FF-010:**

***BE IT RESOLVED** that the Board of Education hereby approves the software contract with Powerschool for the 2017/18 school year at a cost of \$12,233.20.*

**Action 18-FF-011:**

***BE IT RESOLVED** that the Board of Education hereby approves a contract with The Ann Robinowitz Education Center, part of the Newgrange School of Princeton, to provide Wilson Foundations Level 2 Training for staff on September 28, 2017 in the amount of \$2,292.18.*

**Action 18-FF-012:**

***BE IT RESOLVED** that the Board of Education hereby approves a contract with Garco Research Co. for the 2017/18 school year to provide a Licensed Operator for district Wastewater Treatment Plants with fees as follows:*

<i>Round Valley</i>	<i>\$1,325.00/month</i>
<i>Patrick McGaheran</i>	<i>\$1,107.00/month</i>
<i>Non-Routine Maintenance</i>	<i>\$55.00/hour</i>

**Action 18-FF-013:**

***BE IT RESOLVED** that the Board of Education hereby approves Ellyn Atherton, Affirmative Action Investigator, to complete an Affirmative Action Report for the 2016-2017 school year in the amount of \$4,312.50.*

**Action 18-FF-014:**

*BE IT RESOLVED* that the Board of Education hereby approves Ellyn Atherton, Affirmative Action Trainer, to complete an Affirmative Action training session for 1.5 hours on October 9, 2017 in the amount of \$750.00.

**Action 18-FF-015:**

*BE IT RESOLVED* that the Board of Education hereby adopts the Comprehensive Equity Plan Annual Statement of Assurance for the 2017/18 school year.

**Action 18-FF-016:**

*BE IT RESOLVED* that the Board of Education hereby approves the submission of the Right to Know survey to the New Jersey Department of Health.

**Action 18-FF-017:**

*BE IT RESOLVED* that the Board of Education hereby amends prior motion 17-FF-173 (February 27, 2017) to reflect a change in SID # from 9766553204 to 4838554343 and to add the cost of an aide to the bus route for an additional cost of \$5,142.80.

**Action 18-FF-018:**

*BE IT RESOLVED* that the Board of Education hereby approves the disposal of obsolete and/or non-functioning technology equipment as per the attached lists.

K. Maloy asked a question regarding late charges and finance fees from delaying payment. Mr. Gagliardi replied that those payments delayed are selected as not required by law to be paid at this time nor those what would require the expenditure of additional taxpayer money as a result of delays.

*Motion by M. Grant, Seconded by K. Maloy. The Board adopts resolution 18-FF-001 and 18-FF-002 on a roll call vote as follows: ayes 8; nays: 0; abstain: 0; absent: 1.*

Ms. Grant added the following action item:

**Action 18-FF-019:**

***BE IT RESOLVED** that the Board of Education hereby authorizes Dr. Pamela Fiander as an authorized signature replacing Dr. Gina Villani on the following accounts with Investors Savings Bank as of August 21, 2017:*

*District Petty Cash Account*

*Student Activities Accounts for Spruce Run School, Round Valley School, Patrick McGaheran School and Clinton Township Middle School*

K. Maloy Question to Mr. McManus regarding the interfund transfer action item. Is this common. Mr. McManus replied that it was not common. Mr. McManus replied that it was not common and that he has been in touch with our auditor to be sure we are in compliance with code as a temporary loan which should be remedied by July 31st.

*Motion by R. McLaughlin , Seconded by Dr. Foy. The Board adopts resolution 18-FF-003 through 18-FF-019 on a roll call vote as follows: ayes 8; nays: 0; abstain: 0; absent: 1.*

**PERSONNEL/NEGOTIATIONS:**

**Personnel:** Susan Vanderoef -- Chair; Maria Grant & Alissa Olawski

**Negotiations (CTEA):** Maria Grant- Chair; Alissa Olawski, Kevin Maloy & Alicia Demmerle

**Negotiations (CTAA):** Susan Vanderoef - Chair; Rachel McLaughlin Alissa Olawski & Maria Grant

**Action Items 18-PN-001 through 18-PN-012**

**PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.**

**Action 18-PN-001:**

***BE IT RESOLVED** that the Board of Education hereby approves the following teachers to serve as curriculum chairs in the 2017-2018 school year at a stipend of \$500 each, as per negotiated agreement.*

*Jean Allen*

*Tracy Carew*

*Patricia Comly*

*Jennifer Cwynar*

*Ronda Ferri*

*Joanne Filus*

*Roberta Grambor*

*Courtney Hauck*

*Donald Helmstetter*

*Justine Henry*

*Kelly Hill*

*Jill Jordan*

*Chelsey Lindaberry*

*Jennifer Paccione*

*Lina Rothbard*

*Brent Ruge*

*Jennifer Sandorse*

*Richard Tarriff*

*Lori Zockoff*

**Action 18-PN-002:**

*BE IT RESOLVED* that the Board of Education hereby accepts with regret the resignation of *Maxine Boll-Hughes*, RVS .5 Secretary, effective June 30, 2017.

**Action 18-PN-003:**

*BE IT RESOLVED* that the Board of Education hereby accepts with regret the resignation of *Martha LaValette*, CTMS Teacher – ICS, effective June 30, 2017.

**Action 18-PN-004:**

*BE IT RESOLVED* that the Board of Education hereby amends prior motion 17-PN-211 to adjust the hourly rate of pay for *Joan Slagus* from \$47.23 to \$59.02 not to exceed 39 hours to complete summer evaluations.

**Action 18-PN-005:**

*BE IT RESOLVED* that the Board of Education hereby amends prior motion 17-PN-248 (June 26, 2017) to adjust the rates for the 2017/2018 school year to read: substitute rates for the 2017/2018 school year.

**Action 18-PN-006:**

*BE IT RESOLVED* that the Board of Education hereby amends prior motion 17-PN-255 (June 26, 2017) to rescind *Richard Hoffman* from the 2017/2018 substitute custodian list.

**Action 18-PN-007:**

*BE IT RESOLVED* that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for *Maggie Bradford*, SRS/PMG Teacher – Literacy Support, for the period beginning November 9, 2017 through December 10, 2017, and Child Rearing Leave beginning December 11, 2017 through March 30, 2018.

**Action 18-PN-008:**

*BE IT RESOLVED* that the Board of Education hereby approves the following CTSD part-time secretaries to work an additional 10 hours per week at their specified hourly rate below through August 31, 2017:

<i>Brenda Butler</i>	- \$24.20/hour
<i>Cindy Christopher</i>	- \$24.20/hour
<i>Cindy Gugliandolo</i>	- \$25.24/hour
<i>Jean Hansen</i>	- \$24.20/hour
<i>Nancy Paul</i>	- \$24.55/hour

**Action 18-PN-009:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of Karen Gerth, .5 Preschool Inclusion Teacher, Step K, BA+30, \$32,421 effective August 30, 2017, for the 2017/2018 school year.*

**Action 18-PN-010:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of Michaela Glover, Speech/Language Specialist, Step H, MA in F, \$60,580, effective August 30, 2017 for the 2017/2018 school year.*

**Action 18-PN-011:**

*BE IT RESOLVED that the Board of Education hereby approves Laura Jaw to provide training at the new teacher program on August 17, 2017 for two (2) hours at the specified hourly rate of \$50.27 per hour.*

**Action 18-PN-012:**

*BE IT RESOLVED that the Board of Education hereby approves the following six job descriptions:*

*Chaperone/Crowd Control Basketball*

*Mail Courier*

*Secretary*

*Score Keeper*

*Systems Manager*

*Theater Manager*

Mr. Maloy questioned the motion regarding the additional 10 hours for secretaries. Dr. Villani noted that it is due to the open positions in district to help fill in gaps within the district.

*Motion by Mrs. Vanderoef, Seconded by Mrs. McLaughlin. The Board adopts resolution 18-PN-001 through 18-PN-012 on a roll call vote as follows: ayes 8; nays: 0; abstain: 0; absent: 1.*

**POLICY/CURRICULUM:**

Rachel McLaughlin – Chair; Maria McHugh & Yehara Raddalgoda  
Action Items 18-PC-001 through 18-PC-005

**Action 18-PC-001:**

*BE IT RESOLVED that the curriculum as described in the district selected course guides, courses of study, curriculum guides, and program materials, be adopted for use in Preschool through Grade 8 of the Clinton Township School District for the 2017-2018 school year.*

**Action 18-PC-002:**

*BE IT RESOLVED that the Board of Education hereby approves the five-year curriculum cycle.*

**Action 18-PC-003:**

*BE IT RESOLVED that the Board of Education hereby approves the Pre K - 8 Code of Conduct for the 2017/2018 school year.*

**Action 18-PC-004:**

*BE IT RESOLVED that the Board of Education hereby approves the use of the Danielson Framework for the evaluation of certificated staff members.*

**Action 18-PC-005:**

*BE IT RESOLVED that the Board of Education approves the use of the Multidimensional Principal Performance Rubric for the evaluation of administrators.*

*Motion by Mrs. McLaughlin, Seconded by Mr. Maloy. The Board adopts resolution 18-PC-001 through 18-PC-005 on a roll call vote as follows: ayes 8; nays: 0; abstain: 0; absent: 1.*

**FEASIBILITY OF SCHOOL CLOSING**

Maria Grant – Chair; Susan Vanderoef & Rachel McLaughlin

The committee did not meet. Nothing new to report.

Ms. Grant turned the floor over to Mr. Gaglilardi regarding voting on the minutes as Dr. Foy was not a member of the board at the time of the meetings to be able to approve them.

Ms. Grant called for a motion to reconsider action item 18-BA-001.

*Motion by Mrs. McLaughlin, Seconded by Mrs. Vanderoef. The Board accepts the reconsideration of resolution 18-BA-001 on a roll call vote as follows: ayes 7; nays: 0; abstain: 1; absent: 1.*

*Motion by Mrs. McLaughlin, Seconded by Mrs. Vanderoef. The Board adopts resolution 18-BA-001 on a roll call vote as follows: ayes 7; nays: 0; abstain: 1; absent: 1.*

#### **OLD BUSINESS**

No new business

#### **NEW BUSINESS**

No new business

#### **SECOND RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

Lana Brennan posed a question regarding the secretarial position being listed as temporary until November 30th and the lack of a full time secretary at Round Valley considering all that goes on in the school.

#### **EXECUTIVE SESSION:**

***WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and*

***WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*



***WHEREAS**, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is attorney-client privilege, personnel and negotiations;*

***WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the meeting shall reconvene and proceed with business.*

***NOW, THEREFORE, BE IT RESOLVED** that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

***BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

*Action may be taken upon return.*

Time: 9:20 pm

*Motion by Mrs. McHugh, Seconded by Mr. Maloy. The resolution was adopted on full board consent.*

***BE IT RESOLVED** that the Board of Education hereby approves reconvening the regular Board meeting.*

Time: 10:21 pm

*Motion by Mrs. Vanderoef, Seconded by Dr. Foy. The resolution was adopted on full board consent.*

### **ADJOURNMENT**

#### **Action 18-AJ-003:**

***BE IT RESOLVED** that the Board of Education hereby adjourns this meeting.*

Time: 10:22 pm

*Motion by Mrs. McLaughlin, Seconded by Mrs. Vanderoef. The resolution was adopted on full board consent.*

Respectfully Submitted,

Edward M. Manus

Edward McManus

Interim Business Administrator/Board Secretary

Minutes Prepared: 7/26/17

Minutes remain unofficial until Board of Education approval.

Board of Education Approved:

Maria Grant

Maria Grant, President

8/21/17

Date